



WELDING INSPECTOR RENEWAL PROGRAM INFORMATION

The renewal process is part of your continued certification according to the enclosed AWS QC1 *Standard for AWS Certification of Welding Inspectors* (Refer to section 15). Please complete the application accordingly and submit to AWS before your certification expiration date. The application may be submitted up to six month prior to the current expiration.

Please be aware that it is your responsibility to renew your certification before it expires. You will not be allowed to renew your certification after the expiration date. In order to re-certify after your certification has expired, you will be required to test on all three parts of the Welding Inspector examination.

To qualify for a renewal, Welding Inspector applicants must attest to two years of activity during the last three year period, in the practice of welding inspection or related activities as defined in AWS B5.1 *Specification for the Qualification of Welding Inspectors*.

Additionally, you must also provide a current Visual Acuity Record with your application. The Visual Acuity Record cannot be more than seven months prior to the date of your current certification expiration.

INTERNATIONAL AND DOMESTIC RENEWAL APPLICANTS:

Please be aware that it is **MANDATORY** that all applications are notarized. There will be **NO EXCEPTIONS** to this rule. Applications without proper notarizations will not be processed.

CWI UPGRADE:

Applicants whose scores on each part of the examination meet the requirements of AWS QC1 but did not meet the experience requirements of AWS B5.1 may request an upgrade to the CWI level once the experience requirements are met.

The CWI shall not upgrade to the SCWI certification level without complying with the requirements of 5.1, 5.2, and 6.1 of the AWS QC1.

RENEWAL AND UPGRADE FEES:

Please refer to the AWS Certification Price List for all applicable fees. All checks and money orders should be made payable to AWS. Payment must accompany your application.

The standard application processing time is four weeks. Applications cannot be faxed in so please be prompt in submitting your application.

We recommend you use priority mail with tracking options when mailing your application. If you choose to apply, please send your application package to:

American Welding Society
Certification Department
550 NW LeJeune Road
Miami, Florida 33126

PLEASE RETAIN A COPY OF YOUR COMPLETED APPLICATION FOR YOUR RECORDS.

If you have questions, give us a call at (800) 443-9353, extension 273.