



4 Easy Ways to Register with this Form

PHONE

Call 800-443-9353, ext. 224
Outside the US call
305-443-9353, ext. 224

FAX

305-648-1655

EMAIL

Send a completed copy electronically to mventura@aws.org

MAIL

Mail registration form to: American Welding Society, P.O. Box 440367,
Miami, FL 33144-0367

Schedules. Seminar schedules are available on line at www.aws.org/certification/docs or by calling AWS at ext. 224.

On-Site Registration.

If you decide to register for the seminar on site, please confirm with AWS in advance that you can be accommodated upon your arrival.

AWS Certification Exams. Registering to attend a seminar does not automatically qualify you to take a certification exam. An exam application must be submitted separately to the Certification Dept. six weeks before the exam date you select. Call to request an application to qualify for the exam at 800-443-9353, ext. 273, or download the appropriate application from our website at www.aws.org/certification/docs

Please print · For additional registrants please copy this form and send one form for each individual.

Please Register Me for

Seminar Name	Location/Site Code	Date	Price
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How did you find out about this seminar? _____

Are you an AWS member? If yes, please provide your Member No. _____

Name _____

Title _____

Company _____

Department _____

Address _____

City State Country Zip/Postal Code _____

Business Phone _____ Business Fax _____ Email _____

Method of Payment: Bill Me (AWS members only) Bill My Company (Must include Purchase Order No.) P.O. No. _____

Check Money Order VISA MasterCard American Express Diners Club Discover Carte Blanche

Card No. _____ Signature _____ Exp. Date _____

Please send me the FREE AWS CATALOG.

Everyone can benefit from attending an AWS Seminar
All professionals can benefit from attending an AWS seminar. AWS seminars meet the highest standards for professionalism and technical expertise. These preparation seminars are proven and sponsored by the American Welding Society, which publishes welding codes and standards used worldwide.

Confirmation
You'll receive a registration confirmation indicating seminar date, site, and hotel information. Check it for accuracy.

Special hotel rates
The hotel information will be included in your seminar confirmation package. Please call the hotel and refer to the AWS room block to ensure that you receive the contracted rates negotiated by AWS.

Professional Development or Contact Hours earned
Professional Development (PDH) or Contact Hours are awarded for attendance at an AWS seminar. Contact AWS for the number of hours awarded for the seminar you are attending.

Complimentary meals
A complimentary group luncheon is included each day (Monday-Friday), creating a valuable opportunity to network with your peers.

Special considerations
In accordance with the American with Disabilities Act (ADA), AWS strives to accommodate all participants with special needs. If you require assistance, please call 800-443-9353, ext. 224, to inform AWS in advance of the seminar.

Tax deductible
The IRS grants an income-tax reduction for educational expenses and the cost of travel, meals and lodging if the purpose is to maintain or improve skills required in one's employment, trade, or business; or to meet specific requirements for an employer or law imposed as a condition for employment.

AWS Membership
If you are a nonmember who is attending the seminar your fee includes membership in AWS and will become active after the completion of the seminar.

Cancellations & Refunds
The Education Services Department MUST receive a cancellation in writing two weeks before the first day of the scheduled seminar. Registrants will be refunded in full, less a \$75 administrative fee. If a cancellation notice is received less than two weeks before, registrants will be refunded in full, less a \$175 administrative fee. Substitutions or transfers to another site with two weeks notice are complimentary. A No Show is liable for all registration fees.
IMPORTANT: AWS reserves the right to cancel any seminar if the number of participants is insufficient. In the event of cancellation by AWS, all fees will be refunded in full, or the participant may reschedule to the next available seminar. Should a cancellation become necessary, AWS will attempt to contact all registrants verbally, no later than 10 days before the scheduled program. In either case, AWS shall have no further liability. We suggest you confirm your course status before making final travel plans, by calling 800-443-9353, ext. 224. If you are flying, we recommend you purchase refundable airline tickets.